

**Pike County COVID-19 Assistance Fund  
COVID-19 Relief Block Grant  
Guidelines and Application**

**Updated July 28, 2020**

Pike County is accepting applications from municipalities, businesses, and nonprofit organizations that are in need of financial assistance due to the COVID-19 pandemic. The County will disburse funds received through the COVID-19 Relief Block Grant and will also inform applicants of other financial assistance that may be available to them if applicable.

Purpose of Funding

Pike County anticipates receiving \$5,040,047 in CARES Act funding through the Pennsylvania Department of Community and Economic Development (COVID-19 Relief Block Grant). A portion of this funding will be made available to Pike County businesses, nonprofit organizations, and municipalities. Funding can be used for expenditures incurred between March 1 and December 30, 2020 that are necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19). All funds will be disbursed in alignment with guidance from the Pennsylvania Department of Community and Economic Development and the U.S. Department of the Treasury.

Based on community input received to date, the Board of Commissioners anticipates distributing the available funds as follows:

- Businesses – Sole Proprietors and Businesses with \$1 million or more in revenue but less than 100 employees: \$500,000
- Businesses – Hospitality and Tourism: \$1,379,247
- County and Municipal COVID-19 Expenses: \$1,250,000
- Nonprofit Organizations exempt under section 501(c)(3) and 501(c)(19): \$500,000
- Emergency Services: \$600,000
- Mental Health and Drug and Alcohol Services: \$60,000
- Broadband: \$200,000
- PPE Reimbursements: \$350,000
- Administration: \$100,800

These uses are subject to change as new guidelines are released by the state and federal governments.

Requests for Personal Protective Equipment reimbursements must be submitted using [this form](#). All other requests for assistance should follow the instructions in these guidelines.

All funding will be provided in the form of a grant.

## Application Process

Applications will be received and reviewed on a rolling basis. Evaluation and monitoring will be performed in accordance with 2 C.F.R. §§ 200.330 through 200.332.

- Step 1: Applications will be reviewed for eligibility by an independent firm within 10 business days of receipt.
- Step 2: If the applicant and expenses are eligible under this program, the applicant will be notified in writing. The applicant will also be informed of other COVID-19 assistance programs for which they may be eligible.
- Step 3: Eligible applicants will sign a subgrantee agreement.
- Step 4: Funds will be disbursed within 10 business days of signing a subgrantee agreement.
- Step 5: Subgrantees will submit a report and copies of receipts or paid invoices by October 31, 2020 and a final report by January 8, 2021.

Assistance is not guaranteed and is subject to federal eligibility criteria, the availability of funds, and the needs of the County. The County may not be able to assist with all expenses submitted as part of the application.

Additional information may be requested to confirm eligibility after applications are reviewed.

Applicants must be submitted using this online form: <https://forms.gle/4ryxNhhDVyb6sdCy8>

## Eligible Applicants

The following applicants located or operating in Pike County, Pennsylvania are eligible to apply for this program:

- Businesses with fewer than 100 employees including sole proprietors without employees
- Hospitality and tourism businesses of all sizes
- Nonprofit organizations exempt under section 501(c)(3) and 501(c)(19)
- Municipalities

Applicants that are suspended or debarred are not eligible for this assistance.

Businesses that have not received PPP or EIDL funds will be given priority.

## Eligible Expenses

Eligible expenses are those that are both necessary and related to COVID-19 either directly or indirectly.

The following expenses are **not** eligible for this funding:

- Expenses that have been or will be reimbursed under any other federal program
- Damages covered by insurance
- Payroll or benefits expenses for government employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency
- Reimbursement to donors for donated items or services
- Workforce bonuses other than hazard pay or overtime
- Severance pay
- Legal settlements
- Municipal expenses that were accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act)

To apply, click here: <https://forms.gle/nRTGLM3VCrw66Noj6>

This opportunity is brought to the community by the Pike County Board of Commissioners.

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